

Prosperous Communities Matters Arising Schedule

Purpose:

To consider progress on the matters arising from previous Prosperous Communities Committee meetings.

Recommendation: That members note progress on the matters arising and request corrective action if necessary.

Matters arising Schedule

Meeting	Prosperous Communities Committee				
Status	Title	Action Required	Comments	Due Date	Allocated To
Black	housing assistance policy review progress report as requested by pcctee	extract from mins of mtg 10/9/19 a further report providing a position update on progress against all the grants identified within the Policy, including up-take and impact, as at the end of March 2020, be submitted to the Committee's May 2020 meeting and the content of the report be used to inform any further Policy revisions required in the proceeding six months.	report has been added to workplan for May 2020	31/10/19	Andy Gray
Black	Bird Feeding the Market Place	extract from mins of meeting 22/10/19 The issue of bird feeding was also raised by Councillors, who questioned why, if we know who was doing this, and we had images of the offence, no action was being taken and the situation was continuing. The Council had invested heavily in CCTV and this should be being used effectively. The town centre required more signage highlighting the offence and penalties. Officers advised this matter had been raised with enforcement and Officers undertook to provide an update to Committee of the action taken to date	Our Comms Team have produced a design for a sign. This has been checked with Environmental Enforcement Officers and due to get a number of signs produced. Signs expected to be completed and put up during December/January. Enforcement Officers can monitor the situation and use a littering FPN if needed subject to the individuals being identified.	30/11/19	Andy Gray

Black	ASB Member Champ	Extract from mins of mtg 22/10/19 It was suggested that maybe a Member Champ role needed to be created for this area and the leading group undertook to give further consideration to this	this is a matter for the administration to consider and any appointment will be made through this committee in due course	30/11/19	Katie Coughlan
Black	last enforcement audit	extract from mins of mtg 22/10/19 Members referenced that an Enforcement Audit had been undertaken recently and it was requested that the Monitoring Officer confirm when such an audit last occurred.	can you provide the info requested please The last enforcement Audit took place in the first quarter of 2019/2020 and was reported to Governance and Audit in July 2019. https://democracy.west-lindsey.gov.uk/documents/s14613/Quarter%20One%20Internal%20Audit%20Progress%20Report%201920.pdf	30/11/19	Alan Robinson
Black	Scrutiny Enforcement - Scoping	Extract from mins of mtg 22/10/19 The request to scrutinise enforcement be further discussed at the next Chairs Briefing, with a view to defining a scope and remit for this piece of work, taking on board the comments expressed during the debate, before bringing a proposal back to this Committee as to how the work may be approached.	the outcome of this matter is outlined in the report attached at Appendix A	30/11/19	Ian Knowles
Black	Scrutiny of Enforcement - Proposed Scope	Scope to be developed at Chairs Briefing and paper to be submitted to future meeting (Jan 2020)	In light of the information contained in the report attached at Appendix A to the matters arising - this action is no longer required	31/12/19	Ian Knowles
Black	Viable Housing Solution	Extract from mins of meeting 22/10/19 a report detailing the preferred option be submitted to the Committee no later than February 2020	this report has been added to the work plan for March 2020. the Officer will be PCC Chairs Brief in January to update Members verbally of reason for not meeting February deadline	(blank)	Diane Krochmal
Green	leisure centre client meeting feedback	extract from mins of mtg 22/10/19 In response to Members' requests Officers undertook to provide feedback from the client meeting.	(blank)	03/12/19	Ellen King

Green	enforcement Training for Parish Councils	<p>Extract from mins 22/10/19</p> <p>in the past Officers from within the enforcement team had provided training to local residents in order that they could be certified to issue fixed penalties. The number of tickets issued by such persons however was very limited because although they had received training catching the culprit in the act still remained a challenge. This was something Officers were prepared to take away and see if further training could be offered as it had been previously and if there was desire and need in the community</p>	<p>this is something the council have offered previously and can continue to offer should Parish Wardens wish to issue FPNs for matters such as dog fouling or litter. Any individual has to be authorised and receive specific training. Information on this provision can be outlined within the Parish Charter</p>	31/12/19	Grant White
Green	information pack for parish councils re reporting issues	<p>Extract from mins of mtg 22/10/19</p> <p>Officers undertook to prepare a guidance and information pack for Parish Councils covering some of the top issues affecting a number of parishes, explaining how to report certain issues and the options available to them. This was welcomed.</p>	<p>We will complete a draft during December/January however won't send out until after the Parish Charter consultation has been completed. This will allow us to add in any other bits of information that parishes may find useful as identified during the consultation.</p> <p>therefore revised target date for circulation of May 2020</p>	31/05/20	Grant White
Green	Viable Housing Solution - Member Workshop	<p>Extract from mins of meeting 22/10/19</p> <p>Officers undertook to arrange a Workop for all Members in order that they thoroughly understand the analysis undertaken in support of any future decision.</p>	<p>please arrange workshop, demo services happy to assist as required .</p> <p>workshop not booked as yet – working with partners to confirm draft Heads of Terms which will form the basis of the workshop. Likely to be held in January.</p> <p>Therefore due date extended</p>	31/01/20	Diane Krochmal